



Minutes of the Shire Beautification & Cemetery Committee

Held in the Neighbourhood Centre Board Room

on Tuesday 7th May 2019

Commencement of Meeting:

The meeting commenced at 4.30pm, following the scheduled street inspections of Werna, Oondooroo, Manuka & Nesbit Street.

Present:

Cr J Sale (Chair), (Mayor) G Baskett, Mr P Krisanski (DOW), Cr T Harbour, Mr A Reeves (P&G), Mrs Lyn Fraser, Ms M Gillies, Mrs J Russell, Mrs K Stockham, Mrs R Stephens, Mrs Tiffany Neilson (Minute Secretary).

Apologies:

R Stephens/L Fraser

CARRIED

That an apology be received from Mr L Parry (P&G) and Mr P Russell

Minutes:

J Russell/ R Stephens

CARRIED

That the minutes of the meeting held on 5th February 2019 be received and accepted as an accurate record of the business conducted at the meeting.

Business Arising:

1. RSL Plaque for Fleming grave – Cr Baskett to arrive collection.
2. Ground Cover/Plants at the Cemetery Entrance

Correspondence:

Incoming:

Nil

Outwards:

- Nil

Items for Discussion:

1. Inspection Results;
Werna, Oondooroo, Manuka & Nesbit Street.

Mrs Fraser noted the overhanging trees on Werna Street footpath between Bloomfield and Dagworth.

Dry grass and weeds along most footpaths due to the recent rain event.

Cr Fraser commented on the dangerous conditions of the school and church kerb and channel intersections.

DOW confirmed that contractors will be completing these works in the upcoming weeks.

The following locations have removed the dirt/soil from their footpaths;

- 29 Bostock Street;
- 20 Bostock Street;

- 104 Cork Street;
- 12 Dagworth Street;

4. Cemetery/Memorial Plaques.

Report will be emailed/mailed to committee members.

5. Council Consideration

Cr Fraser suggested that plants be planted on the approaches on the Winton Longreach Road.

Cr Stephens commented about the size of the internment boxes.

A discussion was held regarding the sizes which are needed for the internment.

DOW noted that over the next few weeks rejuvenation works will be completed on several streets around the town.

Cr Stephens commented on the damaged kerb and channel in front of Shopright.

General Business:

- Mrs Stockham requested gravel to be topped up in her driveway on the footpath.
- Cr Baskett noted gravel also needs to be delivered in the driveway of 18 Sesbania Street.
- Mr Reeves updated the committee members on the operations of the Parks and Gardens Department;
 - Rejuvenation of the Recreational Grounds is commencing, this includes; scalping the field for any foreign objects, cutting the grass right back, topdressing the wheelruts, replacing sprays, fertilising and continual watering. The current rainfall has benefited the sub soil condition; therefore, the fields condition is holding up quite well given the recent event.
 - Continual street footpath maintenance
 - Tree mounds will be refurbished when works is limited
- Ms Gillies suggested planting additional trees on the western side of the lawn cemetery.
Mr Reeves noted that his Manager has submitted a request to the next Budget Meeting for an extension of the lawn cemetery.
Cr Baskett noted that the garden in the middle of the lawn cemetery with the large gum trees is effective.
- Mrs Stephens commented on the bunding around the tree mounds and the cracks in the mounds letting water away.
- Cr Sale asked the group to let her know of any suggestions they have for Shire Beautification Projects, so they can be taken to the next Budget Meeting.

Action List

Responsible Officer	Action	Due Date	Progress	Completed
Director Community and Economic Development	Obtain information for a further 18 graves in the RSL Cemetery	Ongoing	Holly to ensure, still in progress	
J Sale	Council Decision on ground cover at cemetery entrance		For Council consideration	
P Krisanski	Find out correct measurement for the Columbarium for the internment of ashes			
T Neilson	To email/mail out Memorial Plaque Information			
T Neilson	How many reserves left in the lawn cemetery			
T Neilson	Information Page in Herald regarding Cemetery Register			
P Krisanski	Gravel in the following driveways: Karen Stockham 18 Sesbania Street			

Next Meeting:


The next meeting of the Shire Beautification and Cemetery Advisory Committee is scheduled to be held on Tuesday 6th August 2019.

Meeting Closure:

There being no further business, the Chairperson closed the meeting at 5.05 pm.

Cr J Sale

CHAIRPERSON





Minutes of The Shire Beautification and Cemetery Advisory Committee

**held in the Winton Shire Council Board Room,
Vindex Street, Winton on Tuesday 5th February 2019**

Commencement of Meeting:

The meeting commenced at 4.30pm, no inspection because of the rain, next inspection will be Werna, Oondoroo, Manuka & Nesbit Street.

Present:

Cr J Sale (Chair), (Mayor) G Baskett, Mrs J Laidler (DoC), Mrs J Russell, Mrs K Stockham, Mrs R Stephens, Ms H Fogarty (Minute Secretary).

Apologies:

R Stephens/G Baskett

CARRIED

That an apology be received from Cr T Harbour, Mr P Russell, and Mr A Reeves (P & G), Ms M Gillies, Mrs L Fraser.

Minutes:

G Baskett/ R Stephens

CARRIED

That the minutes of the meeting held on 4th September 2018 be received and accepted as an accurate record of the business conducted at the meeting.

Business Arising:

1. RSL Plaque for Fleming grave – Peter Russell collected for installation at Leeson UPDATE STILL Waiting for Mrs Campbell to collect.

Correspondence:

Incoming:

Nil

Outwards:

- Nil

Items for Discussion:

1. Inspection Results – 4th September meeting;
Bostock, Chirnside and Wilson Streets, Colston Road and Warrnambool Court.
Letters to be sent to the owners of the following addresses requesting they remove mounds of dirt/soil from their footpaths: -

- 29 Bostock Street;
- 20 Bostock Street;
- 104 Cork Street;
- 12 Dagworth Street;

2. Inspection Results – Ramsey, Fraser and Sesbania; and

3. Tyke Mann's House may need the area to be taped off for Safety reasons, need to investigate.

Nothing to report

4. Cemetery/Memorial Plaques.

5. Council Consideration

- The Committee preference was for ground cover in addition to the trees, committee members voted 4 to 1 in agreement.

General Business:

- Cars on footpath in Nesbit Street;
- Meetings to be held every 3 months starting in February;
 - February;
 - May;
 - August;
 - November; and
- Streets to be inspected at February 20 are Werna, Oondooroo, Manuka and Nesbit.

Action List

Responsible Officer	Action	Due Date	Progress	Completed
Director Community and Economic Development	Obtain information for a further 18 graves in the RSL Cemetery	Ongoing	Holly to ensure, still in progress	
J Sale	Council Decision on ground cover at cemetery entrance		To be put to council at the next meeting some sort of plants to be put at entrance	

Next Meeting:

The next meeting of the Shire Beautification and Cemetery Advisory Committee is scheduled to be held on Tuesday 7th May 2019

Meeting Closure:

There being no further business, the Chairperson closed the meeting at 4.50 pm.

Cr J Sale

CHAIRPERSON

