



MINUTES

Streets & Machinery Committee Meeting

Wednesday, 20 May 2020

**MINUTES OF WINTON SHIRE COUNCIL
STREETS & MACHINERY ADVISORY COMMITTEE MEETING
HELD AT THE WINTON SHIRE COUNCIL DEPOT
ON WEDNESDAY, 20 MAY 2020 AT 8.30AM**

1 COMMENCEMENT OF MEETING

Cr S Mann opened the meeting at 8:30am and welcomed those present.

2 PRESENT

Cr Gavin Baskett (Mayor), Cr Shane Mann (Chair), Cr Anne Seymour, Cr C White, Mr G Hatwell (Acting Director Of Works), Mr T Williams (Works Manager), Mr P Stephens (Workshop Manager), Mr C Dyer (Asset Manager), Mr L Parry (Parks & Facilities Manager) and Mrs T Neilson (Minute Secretary).

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES**20.05.01**

Moved: T.Williams

Seconded: G.Baskett

THAT the minutes of the Streets & Machinery Committee Meeting held on 19 February 2020 be confirmed subject to the following amendment:

- Jundah Road defects be removed.

CARRIED

5 BUSINESS ARISING OUT OF PREVIOUS MEETING – ACTION LIST**5.1 Trees at Intersections;**

- Still some intersections around town with poor visibility at the intersections.

5.2 Portaloo's

- Investigate porta loos availability and charge out fees before 20/21 Fees and Charges are reviewed.

5.3 Sign Audit

- Works Department will utilise document that was found with description of items on each road.

Responsible Officer	Action	Date Raised	Target Date to Complete	Progress	Completed
Tim	10 Year Plant Replacement Program	07/09/2018	30/04/2019		
Peter/Tiffany	List of unused/old plant	07/09/2019	30/04/2019	Delayed due to CO-VID 19	
Leon	Trim trees near intersections to improve visibility	19/02/2020	30/03/2020	Ongoing	
Tim	Sign Audit Investigation	19/02/2020	01/04/2020	Progressing	
Tim	Sign for new public toilet	19/02/2020	15/03/2020		Completed
DOW	Discuss Stockroute plant with Manager	20/05/2020	01/06/2020		
Tim	Investigate Ascot Bore	20/05/2020	30/06/2020		
P Stephens	Produce report which includes plant that are off jobs for a long period of time and the reasoning for their time delay	20/05/2020	30/06/2020		
Tiffany	Add more information regarding life revenue and expectancy in the plant replacement program 20/21	20/05/2020	01/06/2020		
Tim	Send email to external contractors regarding WH&S issues	20/05/2020	01/06/2020		
DOW	Letter to Main Roads regarding Truck Pad toilet	20/05/2020	30/06/2020		
Tiffany	Organise Temporary Lighting for Saleyards	20/05/2020	30/05/2020		

6 CORRESPONDENCE

Nil

7 ITEMS FOR DISCUSSION

7.1 Terms of Reference

- No comment at this stage.

7.2 Profit & Loss Report

- Grader 525 high expenditure due to engine rebuild.
- Life expectancy of Council Graders and the make Caterpillar.
- Plant hours that are booked on timesheets are analysed to ensure the correct amount of revenue is recorded.

7.3 Works Department Update

- Richmond Road Project commenced, estimated to finish early July;

- Hughenden Road Pavement Rehabilitation (5km) to commence after Richmond Road;
- 2021 – Lark Quarry Access Pave and Seal (4.8km), Betterment Projects Realign Diamantina River Road (12km);
- 2019 Flood Damage Program – Overall over 50% completed, 95% of Southern Program completed, starting to work on the Northern Section;
- Re-sheeting of Olio Muttaborra;
- Old Kynuna Road flood damage work delayed due to lack of water;
- Town & Rural Road Reseal Completed;

Cr Seymour commented on the rubbish that was left over from sealing company.

Cr Seymour also commented about a previously reported hazard on the Jundah Road.

T.Williams confirmed it has been inspected and does not require signage/bollards.

- Bus Shelter – damaged when leaving Brisbane, has been repaired and estimated for arrival in the next few days. Will be installed in the upcoming weeks.
- Discussion regarding the hired Jet Patcher.
- Grids – Inspections are currently being carried out, still working on how the program will roll out.

Cr White noted her concerns with grids on sealed roads having different rules to grids on unsealed roads.

7.4 Parks & Gardens Department Update

All Councillors commended L.Parry on Parks & Gardens beautification efforts around town.

- Day to day operations – mowing, weeding, etc
- Airport Inspections
- Rubbish Collection
- Upgrading Existing Assets e.g. garden beds in Elderslie Street
- Irrigation Upgrade
- Lawn Cemetery Upgrade

Cr Baskett commended both Departments on the Carpark at the back of the library.

7.5 Workshop Update

- Grader broken down due to electrics, back operating.
- Grader filling fuel tank with engine oil – problem being rectified.
- Fuel Truck electronics keep malfunctioning.
- Defect Notices still aren't appearing for all repairs.
- Sign Truck update

Cr Seymour asked for an update on the Stockroutes damaged vehicle.

P.Stephens updated the group on the current status.

Cr Seymour and Cr White asked about the Stock Routes vehicles and trucks and whether they are effective for the duties they are carrying out.

P.Stephens confirms that the RLO was involved in the procurement of his departments plant.

Cr Baskett asked if a report could be prepared which includes plant that are off road for long periods and the reasoning behind this.

7.6 19/20 Plant Replacement Program

A copy of the updated 19/20 Plant Replacement report was distributed to the committee.

All items have been purchased just waiting on the Vibrating Roller, Extra Cab Ute and Job Truck to arrive. The Hilux ute that is being replaced by the job truck will be advertised for tender as soon as the replacement truck arrives.

7.7 Local Plant Contractors vs External Contractors

T.Williams advised the group that all Local Contractors are fully exhausted at the present time.

G.Hatwell advised the group that 2 Local Contractors have purchased additional plant. An external piece of plant has been removed and replaced with the locals new purchase.

Discussion was held in regards to what complications could occur if the work decreases.

T.Williams advises that the Local Contractors are made fully aware of the risk when purchasing additional plant.

It was noted that QRA are very happy with Winton's approach to the Flood Damage Program.

7.8 Outback Regional Road Group

G.Hatwell and G.Baskett briefly explained the LRRS Map to the committee.

8 20/21 BUDGET ITEMS

8.1 20/21 Plant Replacement Program

T.Williams suggested the below items for replacement:

2 x Graders

1 x Job Truck

2 x 2WD Utes

2 x Dual Cab 4x4 Ute

1 x Fuel Truck

Bulk Fuel Tank

Estimated at \$1.3m

Cr Baskett asked if the life revenue could be added to the draft plant replacement program.

8.2 Urban Streets (Sealing of Entrance to Truck Museum)

- Process with building on reserve land
- Drainage issues from Truck Museum

8.3 Rural Roads (Amentities block at Truck Pad)

- Seeking support from Main Roads
- Yearly cleaning cost

8.4 Footpaths

Cr Seymour asked about cleaning up of excess dirt on footpaths

- Footpath Policy needs to be drafted
- Footpath 20/21 Budget – Vindex Street (SPAR – Showgrounds)
- Footpath Shoprite Corner

9 GENERAL BUSINESS

Cr S Mann

Pot Holes at the Hospital entrance and Child Care parking lot.

Cr A Seymour

Emergency lighting needed for Saleyards.

6 CLOSURE AND NEXT MEETING DATE

The next meeting will be held on Wednesday 19th August 2020.

The meeting closed at 10.15am.

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CR SHANE MANN
CHAIRPERSON