WINTON SHIRE COUNCIL

LOCAL DISASTER MANAGEMENT PLAN

Version 4.1 October 2023

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Contents

INTRODUCTION

The Winton Local Disaster Management Plan (LDMP) provides the framework for local disaster management and operations under the Queensland Disaster Management Arrangements (QDMA).

Disaster management planning is focussed on a disaster event which causes serious disruption and impact on a community, whereas an incident causes minimal disruption to the community.

Disaster planning has two components, they provide guidance on:

- **Disaster Management,** which comprises arrangements about managing the potential adverse effects of an event.
- **Disaster Operations**, which are activities, undertaken before, during and after an event to help reduce loss of life, illness or injury, property loss or damage and environmental damage.

Foreword

The Winton Local Disaster Management Group (LDMG) takes seriously its responsibilities to support the council, local agencies and community to prevent (mitigate), prepare for, respond to and recover from disasters that impact the local area.

Our primary objective is to ensure the local community, organisations and the Council are prepared with appropriate local disaster management arrangements that detail the steps taken to manage the consequences of a disaster on our communities.

We recognise that:

- Disasters can occur at any time - in any place

- It is not practical to attempt to prevent all disasters

- Effective planning will support our capacity to manage disasters

- We require strategies to minimise impacts on the community

- Preparing our community will ensure we respond appropriately

- Empowering our community will assist them to recover.

This Local Disaster Management Plan (LDMP) sets the framework for managing a disaster in a coordinated way and enhances the Council's disaster management and operations capacity across its region.

Mayor of Winton
Chair
Winton Local Disaster Management Group

PART 1 – ADMINISTRATION

The following sections provide the governance and administrative requirements for the Local Disaster Management Plan (LDMP).

Authority

The Local Disaster Management Plan has been prepared by the Winton Local Disaster Management Group and endorsed by the Winton Shire Council pursuant to Section 57 of the *Disaster Management Act 2003* (the Act).

Endorsement

The Winton Local Disaster Management Plan has been prepared by the Local Disaster Management Group pursuant to the *Disaster Management Act 2003* and recommended to the Winton Shire Council for endorsement.

LDMP has been endorsed by the Winton Shire Council at a Council meeting held on 16 December 2022.

Mayor

Winton Shire Council

Date: 16 December 2022

Version Control

The Local Disaster Management Plan is a controlled document. The controller of the document is the Winton Shire Council Local Disaster Coordinator. Any proposed amendments to this plan should be forwarded in writing to:

Local Disaster Coordinator (LDC)
Winton Shire Council
PO Box 288
Winton QLD 4735

LDMP will have a version control number and date of currency and be marked:

1. **Restricted**, complete version for approved use by disaster management stakeholders.
2. **Public**, limited version for access by the public that has confidential information removed.

Version control numbering is listed on the front page of the LDMP and noted at **Appendix 1**

Accessibility

The public version of LDMP is available for download from the Council website. Printed copies of the public version of LDMP are available at council offices for a service fee.

Copies of the restricted version of LDMP are available upon written request to the Local Disaster Coordinator or their delegate the Disaster Management Officer.

Amendment Register

Administrative amendments to LDMP may be approved by the Local Disaster Coordinator. Any changes to the intent of the document is confirmed by the Local Disaster Management Group and recommended to the Winton Shire Council for endorsement

Amendments to this plan are noted and recorded in the Amendments Register at **Appendix 1.**

Distribution

The restricted version of LDMP is distributed according to the Distribution List at **Appendix 2**.

The public version of LDMP can be accessed by the community either online or at the Winton Shire Council office.

Planning Review

LDMP is a living document and may be amended from time to time in response to the following:

1. Legislative changes
2. Administrative changes
3. Lessons learned from activations, exercises or training activities
4. Hazard and/or Risk changes
5. Community context changes
6. Participation in external reviews (annual IGEM Plan Assessment)

The minimum review periods include but are not limited to:

1. Amendment because of the above as required
2. Administrative review at least annually
3. Complete review and rewrite every 3 years

Consultation

In preparation of this plan members of the Winton Local Disaster Management Group were consulted and contributed to its development.

Privacy Statement

The information contained herein is collected, stored and managed in accordance with the Information Privacy Principles contained in Schedule 3 of the *Information Privacy Act, 2009*

References

This Plan and its associated Sub-plans and Guidelines are part of the Queensland Disaster Management Arrangements (QDMA) made up of but not limited to:

- Legislation
- Plans
- Policy
- Doctrine
- Standard

For a list of the references utilised in this Plan refer to **Appendix 9.**

PART 2 – PLAN ELEMENTS

The Winton Local Disaster Management Plan has been produced by the Local Disaster Management Group and endorsed by the Winton Shire Council. The following plan elements underpin the development and review of LDMP.

Queensland Disaster Management Arrangements

The Winton LDMG forms part of the Queensland Disaster Management Arrangements (QDMA) that:

- Include local, district and state levels (see diagram below)
- Enable a progressive escalation of support and assistance
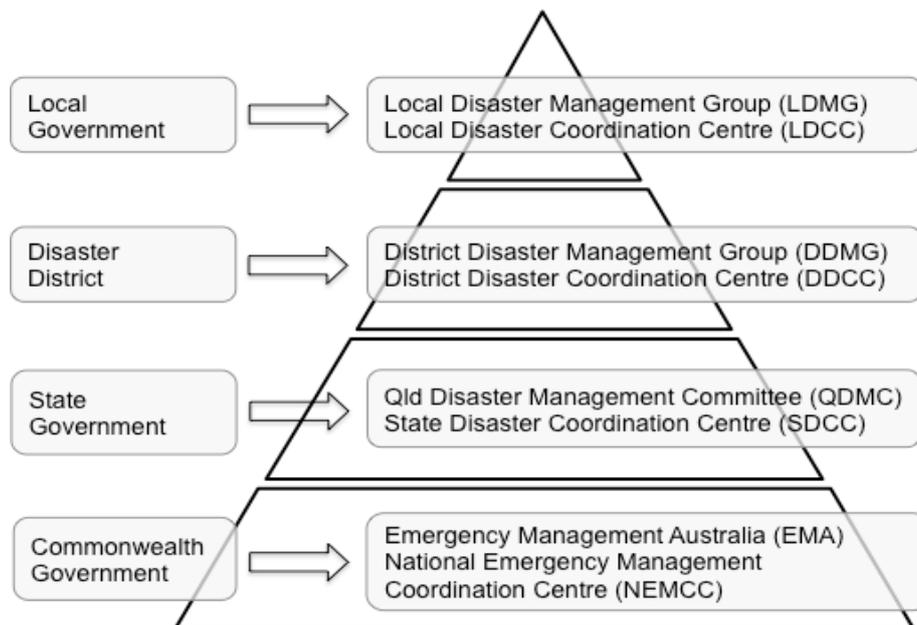
Under the *Disaster Management Act 2003*, disaster management in Queensland is based on four principles:

1. A comprehensive approach:
   - Prevention (mitigation)
   - Preparedness
   - Response
   - Recovery
2. An all hazards approach
3. A local disaster management capability
4. Support by the state and district groups to local government

The Standard for Disaster Management in Queensland focuses on outcomes and accountabilities of shared responsibilities that include:

- Managing risk
- Planning and plans
- Community engagement
- Capability integration
- Operations

Collaboration and coordination Scope

The scope of the Winton Local Disaster Management Plan is bound by the Winton Shire Council area and other areas where the Local Disaster Management Plan (LDMP) may be activated to support our local communities and disaster management partners.

Purpose

The purpose of the Winton Local Disaster Management Plan is to prescribe the local disaster management arrangements to support community safety in times of disaster within the Winton Shire Council area.

Objectives

The objectives of the Winton Local Disaster Management Plan include:

1. Develop local disaster management arrangements for preventing (mitigating), preparing for, responding to and recovering from disasters that impact the community within the Winton Shire Council area
2. Identify local resource capacity and capability to support the Winton Shire Council, disaster management stakeholders and community in a disaster event
3. Develop local capacity and capability to support disaster management operations
4. Support local community recovery

Planning Framework

These arrangements are developed under the Queensland Disaster Management Arrangements.

For a complete listing of local Plans, Sub-plans and Guidelines that support the Local Disaster Management Plan refer to **Appendix 3.**

PART 3 WINTON LOCAL DISASTER MANAGEMENT GROUP

The Winton Shire Council (WSC) established a Local Disaster Management Group (LDMG) pursuant to Sections 29, 34 & 35 of the Act to perform its role under the Act and advise Council on disaster management related topics.

Terms of Reference

For the Winton Local Disaster Management Group to function, it requires Terms of Reference (ToR), which are detailed at **Appendix 4 Terms of Reference**. The ToR provides governance to the LDMG on its functions and obligations.

The Terms of Reference are reviewed annually or as required in line with any legislative or policy change.

Priorities of the Winton LDMG

The priorities of the LDMG are set by the group annually based on the Queensland Disaster Management Arrangements and local need. The current set of priorities are listed at **Appendix 4 Terms of Reference.**

Membership

Members of the Winton LDMG have been appointed by the chairperson pursuant to Regulation 9 of the *Disaster Management Regulations 2014* (the Regulations).

A guideline for members on Local Disaster Management Groups including templates to nominate new members can be found here: M.1.030 Local Disaster Management Group (LDMG) Responsibilities Manual

The chairperson in appointing members, has selected representatives from agencies representing the Winton Shire Council area who:

1. Have a key role in responding to disaster or emergency situations

2. Have required qualifications and experience

3. Manage key assets

4. Provide essential community services

5. Can provide liaison officers to ensure succession planning

Chairperson

The Winton Shire Council has appointed the Mayor as the Chairperson and a Councillor as the Deputy Chairperson of the LDMG. They have voting rights.

The Chairperson has the following functions (S.34A of the Act):

- Manage and coordinate the business of the group
- Ensure, as far as practicable, that the group performs its functions
- Report regularly to the relevant district group, and the Chief Executive of the department, about the performance by the local group of its functions

Local Disaster Coordinator

The Chairperson of the LDMG will consult with the Chief Executive Officer to select a council employee to appoint as the Local Disaster Coordinator (LDC).

The Chairperson of the Winton LDMG has consulted and appointed the Chief Executive Officer of Council as the LDC. The LDC has voting rights.

The LDC has the following functions (S.36 of the Act):

- Coordinate disaster operations for the LDMG
- Report regularly to the LDMG about disaster operations
- Ensure, as far as practicable, that any strategic decisions of the LDMG about disaster operations are implemented

Members

The membership of the LDMG will be made up of members who have voting rights. This membership will be reviewed annually by the Chairperson, Local Disaster Coordinator and Longreach District Disaster Coordinator (Qld Police Service).

The Commissioner of the QLD Fire and Emergency Services (QFES) will be advised of the membership of the group and any changes pursuant to Section 37 of the Act.

Advisors

The LDMG may seek the assistance of individuals or organisations where specialist or community related information is required. These persons sit as advisors to the group. They are non-voting members.

Support Agencies

These are identified agencies or organisations that may be consulted due to their subject matter expertise but are not required to attend meetings regularly. They are invited guests with no voting rights.

Sub-groups

The LDMG may form subgroups in response to a need. The LDMG will provide authority and direction on the tasks they may undertake, the more common being risk management, disaster management planning or recovery. The subgroups may:

- Determine their own Terms of Reference

- Report and advise the LDMG on the subject they are working on according to agreed times

- Subgroups may be ongoing or established for a set time

Roles and Responsibilities

Local roles and responsibilities of disaster management stakeholders align with those contained within the State Disaster Management Plan (SDMP).

A listing of stakeholders that engage with the Winton LDMG can be found at **Appendix 6.**

PART 4 – RISK MANAGEMENT

The LDMG recognises the importance of risk assessment and the development of risk mitigation strategies based on sound disaster risk management processes. The LDMG is committed to implementing the concepts and principles detailed in the accepted Risk Management Standard ISO 31000.

Community Context

Winton began when Robert Allen arrived from Aramac in 1875 and camped on the banks of Pelican Waterhole. The surrounding district was already settled by farmers and squatters, with a regular mail run from Aramac to Cork Station.

On the 5th of July 1879, Winton was gazetted as a town by the Government. On the 25th of September 1886, the Shire of Winton was proclaimed a Local Authority.

Winton Shire covers just under 54,000sq kilometres and it borders Richmond, Flinders, Barcaldine, Longreach, Barcoo, Diamantina, Boulia, Cloncurry and McKinlay Shires.

Winton is one of few towns that are not directly situated on a river or watercourse of note. The Western River is the main water course flowing past Winton, flowing south west, entering the Diamantina River and onto Lake Eyre.

The country's landscape varies from black soil Mitchell grass downs to jump up spinifex country and channel country.

The population of the Winton Shire is approximately 1,135 persons. Winton town has the majority population with small settlements at:

- Middleton – 3 people
- Opalton – Seasonal
- Corfield - 3 people

Key vulnerabilities:

- Winton has a significant visitor/tourist population at different times of the year. This brings important financial support to the town but few of these tourists are aware of the disaster potential in the areas they are visiting or travelling through;

- Winton S hire has considerable latent capacity to support its four (4) towns and isolated properties during most disaster events;

- Many communities and rural properties are subject to extended periods of isolation by road;

- Middleton, which has the smallest population within the Winton Shire, has a strong sense of community;

- Most residents on remote properties are aware of their unique risks and make seasonal preparations for reasonably predictable events;

- There are socio-economic vulnerabilities and resiliencies that have been considered in the development of this Plan. These include:

    - High rates of vehicle ownership (average more than 1 per person)
    - Traffic, distances and severe weather

Key resiliencies:

- Neighbouring Councils in the area are willing to assist each other when resources are available that are not being used to manage their own events;

- Sparse area between towns mean that the demand for services/support in most disaster events are contained to the townships with limited re-supply support to isolated properties.

Industry overview:

The economy of Winton is based on rural agricultural enterprises and tourism, and to a lesser extent: wool production, movie production, gypsum and opal mining. Council places considerable emphasis on maintaining current industry and growing economic opportunities for the area.

Hazard Identification

All relevant hazards were considered in the development of this Plan. Hazards identified below are those with a likely risk of impacting on the area.

Identified potential natural and non-natural hazards to the area:

- Flooding – most of the WSC has a long history of flood events with potential to cause anything from mild disruption to serious damage to property, environment and economy.

- Severe Storms – the WSC area is subject to seasonal storm periods that can often include damaging winds, hail or torrential rain.

- Pandemic – Seasonal influenza and other viruses circulate and cause illness. These viruses tend to cause deaths mainly in elderly, immune-compromised and people with chronic underlying medial conditions.

- Sudden high velocity wind storm (HVWS) - The WSC area is subject to seasonal HVWS that include damaging winds (with or without rain) which were once confined to paddocks but are now larger and can travel up to 300km and can cause considerable damage to infrastructure.

- Transport Incidents (Motor Vehicle) – vehicle incidents have occurred in the WSC. These have included incidents with other vehicles, animals and property assets and have resulted in the loss of lives (usually controlled entirely by QPS).

- Transport Incidents (Heavy Motor Vehicle) – heavy vehicle incidents have occurred in the WSC. These have included Hazmat incidents and have resulted in the loss of lives. There are concerns regarding the potential for these incidents in the residential areas near the highways (usually controlled entirely by QPS and QFES).

- Transport Incidents (Aircraft) – regular scheduled domestic flights, the RFDS, charter and private aircraft also use the Winton airport.

- Rural fire events are a regular occurrence during the dry season. These could affect buildings, infrastructure, property and surrounding grazing areas within the shire.

- Water Supply Contamination – domestic water services in all towns are subject to potential contamination by natural, incidental or malicious events.

- Animal Disease/Exotic Animal Disease – diseases of animals affecting production, safety for consumption or livestock. There have been historical events of animal disease outbreaks affecting both domestic and wild animals.

Risk Assessment

The Winton LDMG undertook a risk management process aligned to the Risk Management Standard ISO 31000 – 2009. The Risk Register and matrix along with the listings of Critical Infrastructure and Essential Services can be found at **Appendix 5 Risk Register.**

Risk Treatment (Mitigation Strategies)

The LDMG and Winton Shire Council will work with key stakeholders to develop mitigation plans and treatment options.   Where the responsibility lies with Winton Shire Council, risk treatments will be incorporated into council's corporate planning and budgetary cycle.

The LDMG is committed to identifying risk treatment including mitigation works, preparations for response and management of residual risks within their area of responsibility. WSC will seek to make appropriately responsible allocations to approved mitigation works.

The LDMG will identify responsible agencies and lobby for mitigation activities, response preparations and management of residual risks that are outside the area of responsibility of WSC but where non-action is likely to result in an adverse impact on the community of WSC.

It is recognised that limited options to physically mitigate against natural hazards exist in the WSC area. Most of the risk treatments will therefore be identified to prepare the community, local disaster management system, Council, other agencies and linkages to support agencies for response, recovery and management of residual risks.

Land Use Planning:

A key aspect of Council preventative measures is to manage land use through planning assessment and control.

Mitigation Strategies

Risk	Treatment Strategy	Priority	Responsible (Agency)	Consequential Actions	Implementation (Timeframe)	Performance Measures (reporting, monitoring)
Severe Weather	Cleaning backyards, removing rubbish/debris. Chopping trees down near power lines.	Medium	WSC Ergon Energy	These actions remove the risk of injury or further damage from flying articles or trees falling on power lines.	Annual	Reports to Council
Bushfire	Reducing fuel load on local roads	High	WSC DTMR	These actions, carried out by a government department, reduce the risk of bushfires spreading across main roads.	Regularly after rain	

Flood	Monitoring upriver water flows to enable preparedness for warning of upcoming events and advising of severity	Extreme	WSC BoM	This monitoring will provide up to date information to residents to assist them to prepare for a flood event.	Regularly after rain	
Landslide	Contact a geotechnical engineer for assessment	Low	WSC	Remedial action for earthworks clean-up.	After an event, if required	Reports to Council
Drought	Provide psychological assistance to drought affected members of the Shire	High	WSC WQPHN	Council to arrange counselling services as required	During an ongoing drought event	Reports to Council
Heatwave	Ensure that the swimming pool is available throughout times of extreme heat to provide relief	Low	WSC	Council to issue public health notices in the Winton Herald during summer to provide advice of how to cope with the heat	During a heatwave event	Reports to Council
Vector Outbreak	Council to undertake year-round monitoring for vector outbreak	High		Council to monitor mosquito levels around suspect areas and undertake periodic treatment in these areas, and provide public health notices in the Winton Herald as required		Reports to Council
Pandemic	Council to offer to support a public health inoculation program	Low	Qld Health	Provide opportunity for staff to avail themselves of any public health inoculation program offered	WSC	Reports to Council

Hazard Specific Arrangements

These plans address specific hazards where State departments or agencies have primary management responsibility to ensure that an effective plan is prepared. Hazard specific plans address the hazard actions across all PPRR phases and include information on how the QDMA links with the hazard specific arrangements and support the primary agency to manage the hazard specific event. Specific planning is required as coordination and operational procedures for specific hazards may be different to those for disaster management.

Agency specific coordination center's may be established in addition to the local, district and State coordination centers established under the Act and internal structures including the passage of information and resources may be managed using different processes. Where this occurs, the primary

agency will inform the SDCC and is responsible for ensuring these arrangements are coordinated. Primary agencies also have a role in ensuring hazard specific plans link to corresponding national hazard specific plans and arrangements and that appropriate communication and relationships with counterparts at the national level are maintained.

Agency hazard specific plans include

Hazard	Primary Agency	State National Plans
Animal and plant disease	Dept. of Agriculture & Fisheries	• Australian Veterinary Emergency Plan • Australian Aquatic Veterinary Emergency Plan
Biological (human related)	QLD Health	State of QLD Multi-Agency Response to Chemical, Biological, Radiological Incidents.
Bushfire	QLD Fire & Emergency Services	Wildfire Mitigation and Readiness Plans (Regional)
Chemical	QLD Fire & Emergency Services	State of QLD Multi-Agency Response to Chemical, Biological, Radiological Incidents
Pandemic	QLD Health	• QLD Pandemic Influenza Plan, • National Action Plan for Human Influenza Pandemic
Radiological	QLD Health	State of QLD Multi-Agency Response to Chemical Biological and Radiological Incidents.
Terrorism	QLD Police Service	QLD Counter-Terrorism Plan National Counter-Terrorism Plan

Residual Risk Management

Residual Risk refers to the level of risk remaining after implementation of a risk treatment.

The LDMG is not directly responsible for the management of residual risk that is identified as the responsibility of an agency/organisation. Each agency is required to address residual risks in its area of responsibility through the development of its own internal management and planning processes.

The LDMG Chairperson may seek assurance or confirmation that this planning and capacity development has been undertaken.

For residual risks with no clearly established responsible agency, or where the residual risk is not being appropriately managed, or where the residual risk remains an unacceptable risk to the community – the LDMG should develop mitigation strategies.

If WSC resources are for some reason exhausted, requests for additional assistance will be directed to the DDMG.

PART 5 – PREPAREDNESS

The Winton Shire Council and its Local Disaster Management Group undertakes preparedness activities throughout the year to promote community safety and resilience. The LDMG does this through a variety of strategies in partnership with its disaster management partners.

Operational Planning

These arrangements are developed under the Queensland Disaster Management Arrangements. The objectives of the LDMG operational planning arrangements are to:

- Ensure the safety of the community;
- Ensure the provision of appropriate response and/or recovery support to affected communities;
- Facilitate and support the restoration of essential community services and infrastructure;
- Support and locally lead the recovery of the community from the disaster.

A listing of subplans, Guidelines and strategies can be found at **Appendix 3.**

Agency Role and Responsibilities

Agency role and responsibilities can be found in detail at **Appendix 6.** Their listed role and responsibilities are based on what they are required to provide in support of the LDMG from a Local, District or State level subject to the disaster type. The LDMG supports agency preparedness activities.

Community Engagement

The Winton LDMG seeks to engage with the local community to facilitate a **'Shared Responsibility'** approach to disaster management.

The LDMG is guided by the **International Association of Public Participation (IAP2)** Spectrum when engaging with the community. The Spectrum provides a level of engagement depending on the outcome and includes:

- Inform
- Consult
- Involve
- Collaborate
- Empower

The way the Winton LDMG communicates with the community and its stakeholders is detailed in the **Communications Sub-plan.**

Community Resilience

The QLD Strategy for Disaster Resilience is underpinned by four key objectives:

- Queenslanders understand their disaster risk
- Strengthened disaster risk management
- Queenslanders are invested in disaster risk reduction
- There is continuous improvement in disaster preparedness, response and recovery.

The Strategy provides an overarching framework to empower Queenslanders to factor in resilience measures and activities as they anticipate, respond and adapt to changing circumstances.

Further detail can be obtained from the **Queensland Strategy for Disaster Resilience 2017.**

Training

Disaster management training is the responsibility of the member agency and the individuals on the LDMG. The QLD Fire and Emergency Service (QFES) delivers the training through the State Disaster Management Training Framework.

The Local Disaster Coordinator of the Winton LDMG will liaise with the QFES Emergency Management Coordinator (EMC) for the Longreach District to identify training needs and deliver training to LDMG members and others to build capacity and capability to undertake their responsibilities in disaster management.

For further support the contact details for the QFES EMC are listed in the Contact Directory at **Appendix 7.**

Exercise Management

Developing an exercise management program has the benefit of:

- training personnel
- reviewing plans
- testing the effectiveness of plans and resources

The exercise format can be one or a combination of the following:

- Discussion – hypothetical – agency presentation
- Desk-top
- Functional
- Field

An exercise management program to review the Local Disaster Management Arrangements will be determined by the Winton LDMG or Subgroup set up for the purpose.

An exercise management program to review the Winton Local Disaster Management Arrangements includes but is not limited to:

- A need is identified to test a plan or part of a plan from The Local Disaster Management Arrangements at least annually is facilitated by the Winton LDMG
- If the Local Disaster Management Arrangements have been activated fully at least once in a calendar year it may be decided not to proceed with the annual exercise
- The Winton LDMG participates in neighbouring LDMG or DDMG exercises in a calendar year where the arrangements are activated then the annual exercise may not be required

The Local Disaster Coordinator will seek the assistance of the QFES Emergency Management Coordinator to assist in facilitating the exercise management program along with the Executive Officer of the DDMG.

PART 6 – PREVENTION

The Winton Shire Council and its Local Disaster Management Group identify hazards and potential mitigation strategies to implement that will alleviate the consequences of a disaster on the community.

Community Education

The Winton Shire Council and its LDMG contributes to the resilience of their community through Community Education by the supply of relevant disaster management information, specific hazard/risk management tools for the community and hazard/risk awareness activities, including:

- Regular disaster management information as part of the council newsletter to residents

- Signage of known risks (where appropriate) to ensure greater community awareness

- Specific disaster management news, information, tools or resources through council service centres, rates notices and other community resources.

- Regular broadcasts on local radio

- Door knocking campaigns

- Connecting to the community via multi-media (i.e. Website and Facebook)

- Newsletters to each community prior to storm season and distributed on Facebook

- Distribute information from Get Ready website as reminders to communities

- Community information sessions for pre-season awareness

- Distribute Disaster Management Flip Books
  https://www.winton.qld.gov.au/downloads/file/1804/21-12-be-ready-central-west-v12

Further detail on how community education may be facilitated is found in the **Communications Sub-plan.**

Hazard Specific Arrangement

The Winton LDMG through its risk management process may identify a need or collaborate with a hazard management agency to develop a local hazard specific plan.

The LDMG has developed local hazard specific plans for:

Pandemic

The Winton LDMG worked with QLD Health and Police to develop a local Pandemic Sub-plan. Refer to **Pandemic Sub-plan.**

PART 7 - RESPONSE

During a disaster, Council provides initial support to the affected community until its resources are fully committed. Additional support from the state, and ultimately the Commonwealth Government may be requested if needed. In accordance with section 4A(c) of the Act, Local Government is the frontline of disaster management and primarily responsible for managing events in their local government area. The Winton LDMG is ideally suited to manage disaster events at the community

level, based on its understanding of local social, environmental and economic issues as well as knowledge of the Shire's infrastructure.

Disaster Declaration

Where there is a requirement for a person or a class of persons to exercise the additional powers available under the provisions of the *Disaster Management Act 2003* (section 64), the District Disaster Coordinator (DDC) may, with the approval of the Minister, declare a disaster situation for the Disaster District or a part of the Disaster District. The District Disaster Coordinator should take reasonable steps to consult with Council prior to any declaration.

There is also provision for the Premier of Queensland and the Minister for Emergency Services to declare a Disaster Situation for the State or a part of the State.

The Chairperson of the State Disaster Management Group or the District Disaster Coordinator only, may authorise the exercise of additional powers.

In declaring a disaster situation, the DDC is to be satisfied that a disaster has happened, is happening or is likely to happen and it will be necessary, or reasonably likely to be necessary, to exercise declared disaster powers to prevent or minimise the loss of human life, illness or injury to humans, property loss or damage, or damaging to the environment. The LDC will ensure that information to the DDC is regular and consistent with the seriousness of an event so that an informed decision can be made.

Communication

The LDMG will coordinate effective collection, monitoring, management and dissemination of accurate, useful and timely information and warnings to the public before, during and after disaster events.

The principal responsibility for the release of this information through the media and other agencies rests with the Chairperson or their delegate.

Refer to the **Winton Shire Council Communications Sub-plan** for further detail.

Activation

The LDMG can be activated in the following circumstances:

- By the Chairperson of the LDMG (or delegate) on receipt of information regarding an actual, imminent or likely disaster event that has potential to significantly impact one or more communities in the Winton Shire Council area; or
- By the Chairperson of the LDMG (or delegate) on receipt of request from the District Disaster Coordinator (DDC - QLD Police) response to an actual, imminent or likely disaster event; or
- By the Chairperson of the LDMG (or delegate) on receipt of request from an emergency management agency with combat responsibility for a disaster event.

Activation does not necessarily mean the convening of disaster management groups. Initially it may be for the provision of information to group members as required.

Refer to the **Activation Guideline** for more information.

Escalation

The LDMG is activated according to an escalation model based on the following levels:

1. Alert
2. Lean Forward
3. Stand Up
4. Stand Down

The movement through this table may not be sequential depending on circumstances. Refer to the **Activation Guideline** for more detail.

Triggers to escalate the level of response from Local to District and/or State include but are not limited to:

- Local resources are exhausted
- Level of expertise and/or asset requirements are beyond local capacity and capability
- Complex and multiple events affecting the area

Local Disaster Coordination Centre

The Winton LDMG is responsible for local disaster coordination during a disaster event. Disaster coordination is facilitated through the establishment of a primary Local Disaster Coordination Centre. Other facilities may be identified to support coordination as required.

The primary Local Disaster Coordination Control Centre is located at the Winton Shire Council Office, 75 Vindex Street, Winton. The secondary LDCC is located at Winton Shire Council Works Depot, Sesbania Street, Winton.

Refer to the **Disaster Coordination Centre Guideline** for further detail on location, setup and management of the local disaster coordination centre.

Warnings and Alerts

Warnings and Alerts are issued by the responsible agency and the Winton LDMG facilitates the dissemination of these warnings and alerts as required to the local community. Refer to **the Public Information and Warnings Sub-plan** for further detail.

Warnings and Alerts may include but are not limited to:

- Bureau of Meteorology, issuing severe weather and flood warnings
- Emergency Alert issued by the Queensland Fire and Emergency Services with input from LDMGs and the DDMG. Refer to QLD Emergency Alert Guidelines
- Standard Emergency Warning Signal (SEWS) issued where life and/or property is threatened by a disaster
- Australian Warning System, a consistent standard warning information system across five key hazards used nationally.

The LDMG may issue disaster messaging to keep the local community informed of the situation. Refer to the **Communications Sub-plan** for further detail.

Resource Management

Whilst the Winton Local Disaster Management Group has available the combined resources of its member agencies for use in a disaster event, there will be times when the resources will be insufficient.

Where the LDMG requires logistics support and/or resources to meet operational requirements that are beyond local capacity and capability, the LDMG may formally seek assistance through a:

- **Request for Assistance** forwarded to the DDC.

- Personnel or logistics may be available through council to council arrangements.

- In all circumstances where additional logistics are required, the DDC will be informed.

Refer to the **Resource Management Guideline** for further detail.

Financial Management

Initially, Council and each agency is responsible for their own financial management when engaged in disaster management activities according to their role and responsibilities.

The Winton Shire Council has their own internal system for the financial management of resources it is responsible for and activities undertaken where they may attract funding support.

The Winton LDMG through Council will ensure a correct collation of expenditure during a disaster event is compiled.

Refer to the **Financial Management Guideline** for further detail.

Disaster Reporting

Situation Reports will be submitted at intervals as determined by the LDC from the member agencies to ensure that the Disaster Coordination Centre has complete situational awareness.

LDMG Situation Reports will be submitted on a regular basis to the DDC, Longreach. Such reports will be required at times stipulated by the DDC Longreach, and will be in the format as prescribed in the Local Disaster Coordination Centre Guideline.

The review of operational activities undertaken during a disaster is a key component in ensuring capability development and the continuous improvement of disaster management arrangements.

Post-disaster reviews are conducted to:

- Assess disaster operations undertaken including actions, decisions or processes;

- Document processes that worked well for use in the next operation and disaster management planning

- Assess capability and consider where additional training and/or exercises may enhance capacity

Evacuation

Evacuation is a strategy that may be employed for the safety of the community. It is based on the:

- Decision to evacuate
- Warning to evacuate
- Withdrawal of people
- Shelter of people
- Return of people

Evacuation is a general term used when managing a community that needs to be removed from a potential hazard or threat. Other types of evacuation include:

- Voluntary evacuation, where the community is requested to leave an area by their own means without much assistance
- Directed evacuation, where the community is directed to leave (under a Disaster declaration-managed by Police)
- The LDMG manages evacuations within their area of responsibility

The Winton LDMG has developed an **Evacuation Sub-plan** that provides the detail to facilitate an evacuation.

Evacuation Centre Management

Evacuation Centres have been identified by the Winton LDMG for use should the community require evacuation or a central facility together during a disaster event.

The identified facilities and management process are contained in the **Evacuation Centre Management Guideline.**

Resupply

The Winton LDMG is responsible for the management of the resupply of essential items to isolated communities and rural properties.

State approved resupply operations may involve watercraft, fixed wing or rotary wing aircraft. The delivery of supplies by these means is designed to ensure the isolated properties or communities are not financially disadvantaged in ordering essential supplies. They may still pay for the supplies, but the transportation costs are managed through state funding.

Refer to **Resupply Sub-plan** for further detail.

PART 8 - RECOVERY

The Winton Shire Council and its Local Disaster Management Group undertake recovery activities and supports partnering agencies in providing recovery services to the community.

Recovery Functions

Disaster recovery is the coordinated process of supporting affected individuals and communities in the reconstruction of the physical infrastructure, restoration of the economy and of the environment and support for the emotional, social and physical well-being of those affected.

Disaster recovery is a complex and usually a long process that requires a range of services from various government and non-government organisations who contribute to the support of the community across the five functional areas of recovery:

1. Human and Social

Focuses on supporting the emotional, social, physical and psychological health and wellbeing of individuals, families and communities.

2. Economic

Focuses on rectifying the direct and indirect impacts on the economy.

3. Roads and Transport

Focusses on rectifying the effects on transport networks including road, rail, aviation and maritime networks that result in difficulty accessing communities and disruption to critical supply chains.

4. Building

Focuses on rectifying damage and disruption which inhibits the capacity of essential services and the building sector

5. Environment

Focuses on rectifying the impacts on the natural environment either directly or through secondary impacts that include loss of flora and fauna, air and water quality, land degradation and cultural and built heritage listed places

The Winton Shire Council through the LDMG has developed the **Winton Shire Council Recovery Sub-plan August 2021**. The Recovery Sub-plan provides greater detail on how recovery will be implemented within the Winton Shire Council area.

Vulnerable Persons

The LDMG acknowledges that there are vulnerable people in the community and people can become vulnerable due to a disaster impact. The LDMG has limited capacity to manage vulnerable persons and will rely on working with partner stakeholders who have responsibility in this area and through support from the District Disaster Management Group.

Offers of Assistance

In disaster operations and management, the LDMG may receive offers of assistance but may not have the capacity to manage all offers depending on their nature. One way the LDMG will manage offers is through GIVIT under the QLD Policy for Offers of Assistance and Guideline.

The QLD Govt. through QRA has partnered with GIVIT to provide a mechanism to match donations with community need.

Animals in Disasters

The LDMG recognises that animals both domestic and commercial are impacted by a disaster. The LDMG will liaise with the Department of Agriculture and Fisheries to facilitate support for impacted animals. Where this will exceed local capacity, assistance will be sought through the District Disaster Coordinator.

Spontaneous Volunteers

Volunteers play a key role in local disaster management response and recovery. Spontaneous volunteers may present during a disaster event, whilst limited in the Winton area, the LDMG through Council does not have capacity to manage spontaneous volunteers and would seek assistance from the District Disaster Management Group through Volunteering Queensland to provide support with this.

Impact Assessments

Impact assessments inform the disaster management approach and may be undertaken by various agencies due to their role and responsibility. The Winton Local Disaster Management Group is required to undertake their own impact assessments where Council has responsibility but also to liaise with other agencies to collect and collate information to develop an overview of the impact of the disaster on the community to inform disaster management not only in recovery but also response, preparedness and prevention (mitigation) as applicable.

Further detail on how impact assessments are managed can be found in the **Winton Shire Council Impact Assessment Sub-plan Sept. 2019.**

APPENDIX 1 – AMENDMENT REGISTER

Date	Amendment	Author	Endorsed	Version
2013	V.1.0 written		2013	V.1.0
March 2014	Minor update V1.0		March 2014	V.1.1
December 2015	Minor update V1.1		December 2015	V.1.2
August 2016	V.2.0 rewrite		August 2016	V.2.0
December 2018	Minor Update V.2.0		December 2018	V.2.1
August 2019	Minor Update V.3.0		August 2019	V.3.1.
August 2021	Full rewrite	Phil Kuhne Craig Neuendorf	December 2021	V.4.0

APPENDIX 2 – DISTRIBUTION LIST

Organisation / Agency	Officer (copies)
Winton Shire Council	Mayor, Chair LDMG (1)
	Local Disaster Coordinator LDMG (1)
	Disaster Management Coordinator (1)
SES	Winton SES (1)-
QFES	Emergency Management Coordinator – Longreach (1)
	Inspector, Fire & Rescue Longreach (1)
	Captain, Winton Fire & Rescue (1)
Queensland Police	Winton (1)
	DDC – Longreach (1)
Queensland Ambulance Service	Winton (1)
Winton HS	Director of Nursing (1)

APPENDIX 3 – WINTON DISASTER MANAGEMENT PLANNING FRAMEWORK

The Winton Disaster Management Planning Framework has been developed to guide local disaster management planning and comprises:

Plans

- Winton Local Disaster Management Plan (LDMP) V.4.0 August 2021
- Winton Shire Council Business Continuity Plan May 2019
- Central West Regional Resilience Strategy Jan 2020
- Winton Shire Council Public Health Plan

Sub-plans - Support

- Winton Shire Council Recovery Sub-plan May 2021
- Winton Disaster Management Communications Sub-plan
- Winton Local Evacuation Sub-plan
- Winton Local Resupply Sub-plan

Sub-plans – Hazard Specific

- Winton Local Pandemic Sub-plan

Guidelines

- Local Activation Guideline

- Local Disaster Coordination Centre Guideline

- Local Evacuation Centre Management Guideline

- Public Information and Warnings Guideline

- Local Resource Management Guideline

- Local Financial Management Guideline

- Local Impact Assessment Guideline

Community Information Documents

- Community Disaster Management Flip Book

Notes

- The Winton LDMG will review their suite of disaster management plans annually to determine if they have an appropriate level of plans and guidelines in place to support local disaster management activities
- Generally, plans and sub-plans will be provided in a restricted and public version
- Generally, guidelines may only be developed as a restricted version as they are an internal management document containing confidential information

APPENDIX 4 – WINTON LOCAL DISASTER MANAGEMENT (LDMG)TERMS OF REFERENCE

Establishment

The Local Disaster Management Group (LDMG) is established under Section 29 of the *Disaster Management Act 2003* (the Act).

Role

The local government, through the LDMG, retains primary responsibility for managing disaster events contained within their local government area. (S.4A the Act)

Functions

The LDMG has the following functions (S.30 the Act):

- To ensure that disaster management and disaster operations in the area are consistent with the State group's strategic policy framework for disaster management for the State;

- To develop effective disaster management, and regularly review and assess the disaster management;

- To help the local government for its area to prepare a local disaster management plan;

- To identify and provide advice to the relevant district group about support services required by the local group to facilitate disaster management and disaster operations in the area;

- To ensure the community is aware of ways of mitigating the adverse effects of an event, and preparing for, responding to and recovering from a disaster;

- To manage disaster operations in the area under policies and procedures decided by the State group;

- To provide reports and make recommendations to the relevant district group about matters relating to disaster operations;

- To identify and coordinate the use of resources that may be used for disaster operations in the area;

- To establish and review communications systems in the group, and with the relevant district group and other local groups in the disaster district of the relevant district group, for use when a disaster happens;

- To ensure information about a disaster in the area is promptly given to the relevant district group;

- To perform other functions given to the group under this Act;

- To perform a function incidental to any of the previous functions mentioned.

LDMG Priorities

- Development function-specific planning groups to support the Local Disaster Management Group;

- Development of a comprehensive hazard and risk assessment for the Winton Shire Council area;

- Development of a disaster mitigation strategy for the Winton Shire Council;

- Development of a comprehensive disaster management arrangements suite of documents for the Winton Shire Council;

- Development and resourcing of primary and secondary disaster coordination centres for the Winton Shire Council;

- Development of a holistic disaster recovery plan for the Winton Shire Council;

- Development of an effective disaster preparedness community awareness strategy;

- Develop and maintain effective local community communications strategies.;

- Develop and maintain a local disaster management group membership who are appropriately qualified and trained.

Membership

The LDMG consists of the following members (S.33 the Act):

- (1)(a) The persons appointed as the chairperson and deputy chairperson of the group

- (b) The other persons appointed as members of the group by the relevant local government for the group.

- (2) At least 1 person appointed under subsection (1)(b) must be a person nominated by the chief executive of the department.

- (3) At least 1 person appointed under subsection (1)(b) must be a councilor of a local government.

- (4) The relevant local government for a local group may appoint a person as a member only if satisfied the person has the necessary expertise or experience to be a member.

The Chairperson and Deputy Chairperson of the LDMG are the persons appointed by the relevant local government for the LDMG. The Chairperson must be a Councilor of a Local Government (S. 34 the Act & Reg. 10).

s. 35

(1) The Chairperson of the local group must, after consulting with the Chief Executive Officer, appoint the Chief Executive Officer or an employee of the relevant local government as a Local Disaster Coordinator of the group.

(2) The Chairperson of the local group may appoint a person mentioned in subsection (1) as a local disaster coordinator of the group only if satisfied the person has the necessary expertise or experience to be a local disaster coordinator.

(3) The appointment under subsection (2) must be in writing and may only be revoked in writing.

(S.35 the Act)

The relevant local government for a local group must, at least once a year, give written notice of the members of the group to the Chief Executive and the District Disaster Coordinator (DDC). (S.37 the Act).

Members

Position	Holder
Chair LDMG	Mayor, Winton Shire Council
Deputy Chair	Councillor, Winton Shire Council
Local Disaster Coordinator	Chief Executive Officer, Winton Shire Council
Deputy Local Disaster Coordinator	Director of Works
Members	OIC Winton Station, Queensland Police Service
	Area Director, Rural Fire Service, Queensland Fire & Emergency Service
	Local Controller, Winton Shire Council State Emergency Service
	Captain Winton Fire and Rescue

Advisory Members

Advisory Members	Emergency Management Coordinator, Queensland Fire & Emergency Service
	LASN Manager, Queensland Ambulance Service
	Manager of Roadtek, Winton
	Industry Representatives
	Director of Nursing, Winton Hospital and MPHS
	Representative from Ergon
	Representative from Telstra
	Home and Community Care, Winton Shire Council
	School Representative

Member Obligations

- Attend LDMG activities with a full knowledge of their organisations' resources and services and the expectations of their organisation
- Are available and appropriately briefed to actively participate in LDMG activities to ensure that plans, projects and operations use the full potential of their organisation, while recognising any limitations
- Are appropriately positioned within their agency to be able to commit agency resources to LDMG normal business activities
- Have a deputy who is appropriately trained to take on their responsibilities should they be unavailable or to provide additional support during extended operations
- Contribute to Disaster Management Planning for the Shire

Meetings

LDMG meetings must be held at least once in every 6 months at the times and places decided by the Chairperson of the group. In addition, the Chairperson of the LDMG must call a meeting if asked in writing by the DDC or if asked in writing by at least one-half of the members of the LDMG (Reg. 12).

The Chairperson of the LDMG is to preside at all meetings of the group at which the Chairperson is present. If the Chairperson is absent from a meeting of the LDMG, the Deputy Chairperson is to preside. If the Chairperson and Deputy Chairperson are both absent from a meeting of the LDMG, the member of the group nominated by the Chairperson is to preside; or if the Chairperson does not nominate a member, the member nominated by the Deputy Chairperson is to preside. If the offices of Chairperson and Deputy Chairperson are vacant, the member of the group chosen by the members present is to preside (Reg. 16).

A quorum for a LDMG meeting is the number equal to one-half of its members for the time being holding office plus one. A LDMG must keep minutes of its meetings (Reg. 13 & 18).

A LDMG may hold meetings or allow members of the group to take part in its meetings, by using any technology that reasonably allows members to hear and take part in discussions as they happen e.g. teleconferencing. A member who takes part in a LDMG using this technology is taken to be present at the meeting (S.38 the Act & Reg. 17).

Local Disaster Management Plan (LDMP)

A local government must prepare a LDMP for their local government which must include provision for (S.57 the Act):

- The State group's strategic policy framework for disaster management for the State, and the local government's policies for disaster management;

- The roles and responsibilities of entities involved in disaster operations and disaster management in the area;

- The coordination of disaster operations and activities relating to disaster management performed by the entities;

- Events that are likely to happen in the area;

- Strategies and priorities for disaster management for the area;

- The matters stated in the disaster management guidelines as matters to be included in LDMP;

- Other matters about disaster management in the area the local government considers appropriate.

The LDMP must be consistent with the disaster management standards and disaster management guidelines. (S.58 the Act)

The LDMG may review or renew its local disaster management plan when the local government considers it appropriate. However, the local government must review the effectiveness of LDMP at least once a year. (S.59 the Act)

The LDMP must be available for inspection, free of charge, by members of the public. (S.60 the Act)

Interpretation

Chief Executive of the Department – Commissioner of the QFES

Chief Executive – Commissioner of the QFES

APPENDIX 5 – WINTON DISASTER MANAGEMENT RISK REGISTER

The Winton LDMG Risk Register is the summary of a broader Risk Assessment Process that considered the likelihood and consequences of a range of risk in the communities within the Winton Shire Council geographic area.

The Winton LDMG Risk Register identifies several treatment options for many of these risks, but many of the treatment options identified have been forwarded to the DDC and/or other agencies for development of a treatment plan.

	Likelihood	Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
CONTROL LEVEL EFFECTIVENESS	Almost Certain	Moderate	High	Extreme	Extreme	Extreme
	Likely	Moderate	High	High	Extreme	Extreme
	Possible	Low	Moderate	High	Extreme	Extreme
	Unlikely	Low	Low	Moderate	High	Extreme
	Rare	Low	Low	Moderate	High	High

Risk Register

Natural Hazard	Most Vulnerable Elements	Natural Disaster Risks	Likelihood	Consequence	Risk Treatment Priority
Severe Weather *Thunderstorms, Tornados* SW	Industrial buildings, lifelines.	▪ Serious injury or death from building damage, flying debris, electrocution from fallen power lines. ▪ Widespread building damage. ▪ Loss of power supply has major impact on other lifelines and industry. ▪ Major economic disruption at both local and State levels. ▪ Response and recovery facilities may be inadequate.	Possible	Moderate	High
Bushfire BF	Areas indicated on bushfire hazard maps.	▪ Serious injury or death from direct contact or by smoke inhalation. ▪ Building damage in affected area. ▪ Economic disruption. ▪ Danger to road traffic from smoke. ▪ Means of egress may be cut. ▪ Loss of agriculture crops, damage to grazing land and loss of livestock. ▪ Mental health impact on communities.	Likely	Moderate	High
Flood FL	Areas indicated on flood maps as being below 50 Year or 100 Year ARI maps. *(Located in Winton Shire Council Works and Services Office)*	▪ Serious injury or death from drowning. ▪ Building damage in affected area. ▪ Economic disruption, river erosion, sediment to farmland. ▪ Means of egress may be cut – affecting supplies and outside assistance. ▪ Community drift to more Shire centres.	Likely	Moderate	High

Natural Hazard	Most Vulnerable Elements	Natural Disaster Risks	Likelihood	Consequence	Risk Treatment Priority
Landslide LS	Areas of slope greater than 15°.	▪ Damage to infrastructure in steep slope areas. ▪ Serious injury or death by being trapped in collapsing buildings. ▪ Risks to buildings and people down slope in the case of mud or debris slide.	Rare	Moderate	Moderate
Earthquake EQ	Areas where buildings are founded on alluvial materials.	▪ Serious injury or death from building damage, electrocution from fallen power lines, explosion from broken gas lines. ▪ Widespread building damage. ▪ Loss of power supply, major impact on other lifelines and industry. ▪ Impact on the environment.	Rare	Major	High
Volcanic Activity VA	Areas directly affected by volcanic activity as well as those downwind of eruption cloud. There are no locations where volcanic activity has been recorded in the WSC area	▪ Serious injury or death from explosions, lava flows, bombs or ballistics, ash or tephra, pyroclastic flows, pyroclastic surges, mudflows or lahars, landslides, earthquakes, ground deformation, tsunami, air shocks, lightning, poisonous gas. ▪ Widespread building and infrastructure damage.	Rare	Major	High
Drought	Agricultural communities and businesses.	▪ Risk to rural economies. ▪ Psychosocial impact to rural communities. ▪ Degradation of the environment.	Possible	Major	Extreme

Natural Hazard	Most Vulnerable Elements	Natural Disaster Risks	Likelihood	Consequence	Risk Treatment Priority
Heatwave HW	▪ Older people ▪ Babies and young children *People with:* ▪ Serious mental health ▪ Certain medication ▪ Chronic conditions ▪ Existing temperature from infection ▪ Misuse alcohol or take illicit drugs ▪ Mobility problems ▪ Physically active, (manual workers and sportsmen	• Increased hospital admissions relating to heat cramps, heat exhaustion, heat stroke, stress, dehydration, or because of heat exacerbating existing conditions. • Increased rates of certain crimes particularly those related to aggressive behaviour such as homicide. • Increased number of work- related incidents and reduced work productivity. • Decreased sports performance. • Strain on critical lifelines because of increased electricity/ water usage.	Possible	Minor	Moderate
Vector Outbreak VO	▪ Outdoor workers ▪ Agricultural communities ▪ Areas affected by flooding	Dependant on vector: • Locusts – loss and damage to agricultural and horticultural industries, nuisance factor which places increased pressure on council to manage hazard, increased anxiety. • Mosquitoes – spread of infectious and debilitating diseases causing serious illness and even death, increase in need for health services and hospital admissions, increased anxiety levels and mental health impact on communities, economic impact because of decreased levels of tourists/ travellers. • Black flies – spread of disease, increased risk of infection, nuisance factor, injury/ illness to livestock.	Possible	Moderate	High

Natural Hazard	Most Vulnerable Elements	Natural Disaster Risks	Likelihood	Consequence	Risk Treatment Priority
Pandemic	▪ Elderly ▪ Children under 5 ▪ Indigenous community ▪ People with pre-existing lung conditions.	• Increased hospital admissions. • Reduced workplace effectiveness as staff stays away. • Primary care givers such as parents who may have to stay home to look after sick children or the elderly. • Social impact – mental health impact on communities.	Possible	Moderate	High

Critical Infrastructure

Infrastructure Element	Description	Vulnerabilities	Resiliencies
Power	Winton township is connected to the grid as are numerous properties in the Shire. Corfield township is also connected to the grid. Opalton and Middleton townships are not connected to the grid and individuals provide their own power. Many private properties and individuals also have emergency	Potential for loss of power over an extended period would severely impact the serviceability of the community.	Emergency power generation capacity exists for essential Council services in Winton township. Rural properties on generators are vulnerable, during prolonged wet weather or flood events.
Reticulated Water	Reticulated water is received from a pressurized bore, flowing under its own head to an elevated storage reservoir. Pumped from Ground Level Reservoirs to Elevated Reservoirs which gravity feed into the reticulation system.	Potential for loss of power for over 24 hours would impact the reticulated heat exchange system. It the heat exchange system was offline; this would result in many water mains incidents due to the high temperature of the bore water.	All systems have a backup generator permanently connected to re-establish power and the function of the treatment plants and pump stations to replenish the reservoirs.

Sewerage	The Winton township is reliant on a reticulated sewerage system. Septic tanks are in parts of commercial and semi-rural acreage blocks.	Inundation of the sewerage system is possible through flood waters. Inability to attend locations with a pump truck due to impassable roads will impact individual systems. Individual systems will also be impacted by excessive water.	Sandbag vulnerable areas. Dilution due to the flood waters should assist with reducing concentration of the discharge.
Infrastructure Element	**Description**	**Vulnerabilities**	**Resiliencies**
Communications	WSC is connected to land line and some satellite communications infrastructure. Telephone, internet (where available) has good moderate reliability.	Loss of communications would severely limit ability to relay important safety messages to the community. The system is subject to power loss which can have significant impact for the area.	Robust systems increase operational capability and ensure ability to keep community informed. Door knocks are the secondary method of communications
Transport (ROAD)	Sealed bitumen roads link Winton Shire to Longreach, Hughenden, Boulia and Mount Isa. Other areas of the WSC are linked by unsealed roads.	Almost all roads in the area are subject to inundation from riverine flooding. Limited remedial work is practical to eliminate this vulnerability.	Most sealed roads have been engineered to withstand small flooding events. Maintenance and repair activities are scheduled to maximise periods of usage.
Transport (AIR)	The Winton Airport has regular commuter aircraft and comprises a 1402m sealed runway. There is also an 890m unsealed and unilluminated runway at the Winton airport. There are other ALA (non-controlled) unsealed, unilluminated runways in the Winton Shire at Corfield, Middleton, and Lark Quarry. These runways are maintained irregularly.	There is hazard reduction implementation at the Winton Airport in the form of 2m animal proof fencing around the perimeter of the runway.	Winton Shire Council controls control all airstrips noted in this plan.

Hazardous Material Sites:

Hazardous materials production and storage facilities with potential risk to the community are:

Fuel

Site	Description	Licensed Quantities	Fuel Storage
Puma Service Station	Storage facility for public sale	**194,300 litres** (131,000 litres diesel) (54,800 litres petrol) (7,500xAutogas)	Underground / Aboveground
Ampol Service Station	Storage facility for public sale	**316,600 litres** (211,500 litres diesel) (105,100 litres petrol) Crate of Autogas	Aboveground
Pelican Fuel Stop Service Station	Small storage facility for public sale (none in stock)	**60,000 litres** (40,000 litres diesel) (20,000 litres unleaded)	Underground
Winton Airport	Domestic aviation terminal and fuelling	**22,400 litres** (20,000 litres Aviation fuel) (2,400 litres A1 Jet Fuel)	Underground Aboveground
Food Production Facilities	North Gregory Hotel Balamara Bakery Boulder Opal Motel Outback Motel Winton Hotel Tatts Hotel Australian Hotel Puma Service Station	**5x190kg commercial gas** **5x145kg commercial gas** **1x194kg commercial gas** **2x194 kg commercial gas** **5x144 kg commercial gas** **2x150kg commercial gas**	All aboveground

All major roads in the WSC are used to transport hazardous materials in quantity. These road corridors are therefore identified as potential hazardous material sites.

APPENDIX 6 – LOCAL AGENCY DISASTER MANAGEMENT ROLE & RESPONSIBILITIES

Agency	Local Role and Responsibilities
Winton Shire Council (WSC)	Continuity of Council services and disaster management capacity: - Maintenance of Council functions - Road Condition Reporting - Road Closures - Water - Sewerage - Refuse disposal - Public health - Animal control - Environmental protection Maintenance of a disaster response capability: - Establish Local Disaster Coordination Centre (LDCC) capacity; - Maintain operational support resources.
Local Disaster Management Group (LDMG)	- Development of Local Disaster Management Plan - Support and promote public education and/or awareness programs - Support operation of LDCC, - Coordination of support to local response agencies - Initial and on-going impact assessment - Support provision of public information - Provide advice on authorised evacuation - Support resourcing, staffing and operation of Evacuation Centres - Provide local community support services

Agency	Local Role and Responsibilities
Disaster Management (QFES)	- Coordinate policy, planning and operational advice and assistance to local disaster managers - Coordinate State and Commonwealth assistance for local disaster management and disaster operations - Provide management, administration, equipment and training support to the State Emergency Service - Coordinate provision of disaster management training - Deploy EMC to support disaster management and operations
Queensland Police Service (QPS)	Maintain police functions: - Overall management of Queensland's disaster management system on behalf of the SDMG - Preservation of law and order - Prevention of crime - Security of possible crime scenes - Investigation of the criminal aspect of any event - Coronial investigation procedures - Traffic control, including assistance with road closures and maintenance of roadblocks - Crowd management/public safety - Coordination of search and rescue - Security of evacuated areas - Registration of evacuated persons.
Queensland Rural Fire Service (QFES)	Maintain QFES functions: - Provide control, management and pre-incident planning of fires - Primary agency for bushfires

Agency	Local Role and Responsibilities
Queensland Ambulance Service (QAS)	Maintain QAS functions: ▪ Triage, assessment, treatment and transportation of injured persons ▪ Assist with medical emergency evacuations ▪ Provision of advice regarding medical special needs sectors of the community
State Emergency Service (SES)	▪ Assist community to prepare for, respond to and recover from an event or disaster ▪ Support Public Education and Awareness strategies ▪ Assist with rescue of trapped or stranded persons ▪ Flood boat operations ▪ Conduct search operations for missing persons ▪ Emergency repair/protection of damaged and/or vulnerable buildings ▪ Assistance with debris clearance ▪ First Aid ▪ Assist Police with Traffic Control activities ▪ Short term welfare support to response agencies ▪ Assist with impact assessment ▪ Assist with establishment and maintenance of communications systems ▪ Provide emergency lighting.

Agency	Local Role and Responsibilities
Queensland Health **(Q-Health)**	Maintain Health services: ▪ Coordination of medical resources ▪ Public health advice and warnings to participating agencies and the community ▪ Psychological and counselling services for disaster affected persons ▪ Ongoing medical and health services required during the recovery period to preserve the general health of the community.
Queensland Reconstruction Authority **(QRA)**	▪ Administer reconstruction activities from a disaster event ▪ Build a more disaster resilient QLD ▪ Lead agency for Recovery
Industry Representatives	▪ Advise on industry-specific effects of any potential disaster event ▪ Advise on the response assistance that industry can provide ▪ Provide Situation Reports and/or Damage/Impact Reports to LDMG to ensure appropriate support is provided.

APPENDIX 7 – CONTACT DIRECTORY

Position	Name	Phone	Email
WSC Mayor/ LDMG Chair	Cr Gavin Baskett	0439 032 150	Gavin.baskett@winton.qld.gov.au
WSC Deputy Chairperson	Cr Shane Mann	0428 450 225	Shane.mann@winton.qld.gov.au
WSC Local Disaster Coordinator	Dirk Dowling	0428 571 188	dirkd@winton.qld.gov.au
WSC Deputy Local Disaster Coordinator	Roger Naidoo	0417 036 370	rogern@winton.qld.gov.au
WSC Local Disaster Admin	Kirby Reents	0498 882 271	kirbyr@winton.qld.gov.au
Police DDMG XO	Mel Baird	0427 958 907	baird.melissaj@police.qld.gov.au
Recovery Coordinator	Shannon Van Bael	0429 034 809	shannonvb@winton.qld.gov.au
WSC DOW	Roger Naidoo	0417 036 370	rogern@winton.qld.gov.au
Winton Fire Brigade	David Schurmann	0407 759 840	David.Schurmann@qfes.qld.gov.au
QFES Fire & Rescue (Inspector)	Greg Vincett	0428 581 006	Greg.vincett@qfes.qld.gov.au
Winton Police	Matt McCallum	0466 656 611	Mccallum.Mattr@police.qld.gov.au
Queensland Ambulance	Troy Rinaldis	0429 923 747	QASWinton.oic@ambulance.qld.gov.au
SES Controller	Vacant		
Winton Hospital	Jen Williams		Jen.williams@health.qld.gov.au
Ergon Energy	Rowan Gillies	0427 961 852	rowan.gillies@ergon.com.au
Home and Community Care WSC	Susan Eliott		susane@winton.qld.gov.au
Disaster Management Coordinator	Craig Neuendorf	0428 967 989	craign@longreach.qld.gov.au
Emergency Management Coordinator	Vacant		
QRA Liaison Officer	Gavin Williams		Gavin.Williams@qra.qld.gov.au

QRA Recovery Officer	Louise Robertson	0437 879 436	Louise.Robertson@qra.qld.gov.au

APPENDIX 8 - GLOSSARY

A comprehensive list of disaster management acronyms and definitions can be found at the following sites:

- Australian Institute of Disaster Resilience (AIDR) – www.knowledge.aidr.org.au/glossary
- QLD Govt Disaster website – www.disaster.qld.gov.au/dmg/Glossary/Pages/default.aspx

A general rule for the use of an acronym within this document is to write out the full name followed by the acronym in brackets, then the acronym is used where appropriate throughout the document

The following is a list of the most common terms and acronyms used in LDMP and its definition.

Term/Acronym	Meaning
BoM	Bureau of Meteorology
WSC	Winton Shire Council
Coordination	The bringing together of agencies and individuals to ensure effective Disaster Management but does not include the control of agencies and individuals by direction.
DDC	District Disaster Coordinator
DDMG	District Disaster Management Group
Disaster Coordination Centre:	A centre established at local level as a centre of communication and coordination during response and recovery operations.
Disaster Management:	Arrangements about managing the potential adverse effects of an event, including, for example, arrangements for mitigating, preventing, preparing for, responding to and recovering from a disaster.
Disaster Operations:	Activities undertaken before, during or after an event happens to help reduce loss of human life, illness or injury to humans, property loss or damage, or damage to the environment, including for example, activities to mitigate the adverse effects of the event.
Disaster	A disaster is a serious disruption in a community, caused by the impact of an event that requires a significant coordinated response by council, state and other agencies to manage the event and help the community recover from the disruption.
Evacuation:	The voluntary or involuntary removal of persons or things from a disaster area.
LDCC	Local Disaster Coordination Centre
LDMG	Local Disaster Management Group
LDMP	Local Disaster Management Plan
PPRR	Prevention, Preparedness, Response and Recovery
QAS	Queensland Ambulance Service

Term/Acronym	Meaning
QFES	Queensland Fire and Emergency Service
QH	Queensland Health
QPS	Queensland Police Service
Recovery:	The coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic, and physical well-being
Relief	The provision of immediate shelter, life support and human needs of persons affected by, or responding to, an emergency. It includes the establishment, management and provision of services to emergency relief centres
RFS	Rural Fire Service
SES	State Emergency Service
XO	Executive Officer

APPENDIX 9 – REFERENCE LIST

Legislation

- Disaster Management Act 2003
- Disaster Management Regulations 2014
- Public Safety Preservation Act 1986
- Police Powers and Responsibilities Act 2000
- Other specific legislation as required e.g. Public Health Act 2005for Pandemic

Policy

- Disaster Management Strategic Policy Statement (SPS): Articulates the approach, objectives & strategies for disaster management for the State.
- QLD Offers of Assistance Policy

Plans

- State Disaster Management Plan (SDMP)
- Queensland Recovery Plan
- Longreach District Disaster Management Plan

Standards and Assurance

- Emergency Management Assurance Framework (IGEM)
- Standard for Disaster Management in Queensland

Other Doctrine

- National Disaster Recovery Principles
- QLD Emergency Risk Management Framework
- QLD Strategy for Disaster Resilience https://www.qra.qld.gov.au/sites/default/files/2018-10/queensland_strategy_for_disaster_resilience_2017_0.pdf
- QLD Disaster Management Training Framework

Guidelines

- Prevention, Preparedness, Response & Recovery Disaster Management Guideline
- QLD Emergency Alert Guidelines
- QLD Offers of Assistance Guideline
- https://www.disaster.qld.gov.au/dmg/st/Documents/M1030-LDMG-Responsibilities-Manual.pdf
- https://www.disaster.qld.gov.au/dmg/Pages/DM-Guideline.aspx

Standard

Risk Management Standard ISO 31000-2009

IGEM Standard for Disaster Management

Key links

- **Error! Hyperlink reference not valid.**
- www.igem.qld.gov.au
- www.recovery.gov.au
- www.disaster.qld.gov.au
- www.qfes.qld.gov.au
- www.givit.org.au
- www.volunteeringqld.org.au

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